

28th ANNUAL GENERAL MEETING

A0018310T



Meredith **Community** Centre
working for our community

Held on June 19, 2017

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Volunteers and staff

Committee of Management

Mrs D. Macdonald
(President)
Mr Paul Dakin (Hon.Vice President)
Mrs R. Gallichio (Hon. Secretary)
Mrs R. Gallichio (Hon. Treasurer)
Mrs J. Klein
Mrs D. Ritchie
Mrs J. Smith
Mrs J. Cameron
Ms. K. Kruger
Meredith Primary School Principal

Sub Committees

Newsletter

Jim Elvey (chair/editor)
Dawn Macdonald (secretary/accounts)
David Jones (treasurer)
Trudy Mitchell (production)
Stefania Parkinson
Ian Penna

Staff

Mrs P. Ridd (Coordinator)
Ms J. Angus (Book keeper. Cleaner)
Mrs T. Mitchell (Office Assistant and Program planning)
Mrs J. Vermeend (Child Care)
Mrs R. Love (Childcare assistant)
Ms Cate Jeffrey (Childcare assistant)
Mrs Donna Murrell (Casual Childcare assistant)

Courses offered

In 2016 we offered a wide range of courses to meet the interests and needs of our Community and our Funding Bodies

Computers and technology	
Computer for the terrified	Next step Computers
Image sharing	Facebook for business
Ipad basics and next step	Create a wordpress web site
Create a simple website	Working in the cloud
Social media for business	Create a photobook
Techno help	Communication online
iPads next step	Creative painting and folkart
Photo editing basics	Communicating with social media
Become a Google Guru	
Skills for study and employment	
Resume writing assistance	First aid and CPR
Home Business Basics	Communicating with social media for business and groups
Health and Fitness	
Yoga	Pilates
Group personal training	Fun and fitness for everyone
Steady Feet	Tai chi advanced/beginners Bannockburn & Teesdale
Weeknight work out	
Information sharing and services	
Tuckers – Information sessions	Seniors week - Community lunch & guest speakers
Hobbies and Personal interest	
The story of my family writing workshop	Bee keeping
Beginners guide to poetry	The Dressmaker –Costume exhibition and afternoon tea at Barwon Park
Dry garden workshop with Ian Nash	Cooking – Basics and beyond
Pasta making	Around the world on a plate
Cooking club	Create A Photobook
Natural skin care products	Gluten free & pizza oven cooking
Art and Craft	
Beautiful beads – polymer clay workshop	Mixed Media Madness
Shadow Boxes: Quilt Class	Meredith Sew N Sews
Creative Painting—Folk Art	Pattern Drafting
Colourwash quilts	Learn to knit and crochet
Learn about your machine and basic sewing	Chalk painting workshop

A very special thank you to our dedicated group of tutors without whom we would not be able to offer the above range of courses.

As well as the above courses the following groups meet regularly to do their own thing and have a chat including Scrapbooking and the Sewing group, who participate in patchwork, embroidery, knitting and spinning.

Other Groups

The centre is also used as a meeting place for the following groups:

Meredith / Bamganie & District Landcare Group
Playgroup
Red Cross
CERT Team
Golden Plains Shire

Other services and programmes

We provide a number of other services to the community.

Computer Use / Internet
Fax Service
Photocopying
Information Brochures
Room Hire for various groups & Private Functions
Maternal & Child Health

Other programmes we offered and participated in:

- CFA – fire awareness and summer preparation
- Free Hearing tests
- Meredith Lions Club

	9.2 Appointment of accounting firm to undertake the financial review of accounts for 2017 Motion: Moved: Seconded: Carried
10.0	Constitution (Model Rules have been adopted): Recommendation that no change be made. Moved: Seconded: Carried
11.0	Meeting Close:

Vision Statement: We, the Meredith Community Centre Inc. aspire to meet the needs of the Meredith and District community by the provision of a wide range of educational, health, social and recreational services to foster a sense of community spirit.

Minutes 27th Annual General Meeting

**MEREDITH COMMUNITY CENTRE Inc.
MINUTES of the 27th ANNUAL GENERAL MEETING**

Date: Wednesday, 20 th June, 2016		Start Time: 09:30		
Item	Agenda			
1.0	Welcome: President Dawn Macdonald warmly welcomed all those in attendance.			
2.0	Persons Attending: Dawn Macdonald; Brian Reynolds (Acting Principal Meredith Primary School); Haig Becker; Paul Dakin; Dianne Ritchie; Jo Vermeend; June Cameron; Cr Jenny Blake; Terry Fraser; Robyn Blackman-Gallichio.			
3.0	Apologies: Desma Blow; Joy Smith; Cr Des Phelan; Trudy Mitchell; Jo Klein.			
4.0	Confirmation of Minutes of AGM held on Wednesday, 13th May, 2015. Moved: Paul Dakin Seconded: Pam Ridd Carried			
5.0	<p>Reports:</p> <p>President: Dawn Macdonald spoke to the President's report as tabled in the 2015 Annual Report.</p> <p>Treasurer: Robyn Blackman spoke to the Treasurer's report as tabled in the 2015 Annual Report.</p> <p>Motion: That the reports as tabled be accepted.</p> <p>Moved: Dianne Ritchie Seconded: Paul Dakin Carried</p> <p>Newsletter: Dawn Macdonald spoke to the Newsletter report as tabled in the 2015 Annual Report.</p> <p>Childcare: Jo Vermeend spoke to the Childcare report as tabled in the 2015 Annual report.</p> <p>Coordinator: Pam Ridd spoke to the Coordinator's report as tabled in the 2015 Annual report.</p> <p>Motion: That the reports as tabled be accepted.</p> <p>Moved: June Cameron Seconded: Dianne Ritchie Carried</p>			
6.0	<p>Reaffirmation of subcommittee:</p> <p>The 'Meredith and district Newsletter' continue to be a subcommittee:</p> <p>Moved: Paul Dakin Seconded: June Cameron Carried</p>			
7.0	<p>Election of the Committee of Management:</p> <p>All positions were declared vacant and Haig Becker acted as interim Chair.</p>			
	Nominee	Moved	Seconded	Accepted
	Dawn Macdonald	Robyn Blackman	Pam Ridd	Yes
	Desma Blow	Robyn Blackman	Pam Ridd	Yes
	Joy Smith	Robyn Blackman	Pam Ridd	Yes
	Paul Dakin	Robyn Blackman	Pam Ridd	Yes
	Jo Klein	Robyn Blackman	Pam Ridd	Yes
	Dianne Ritchie	Robyn Blackman	Pam Ridd	Yes
	Pamela Ridd	Robyn Blackman	Pam Ridd	Yes
	Robyn Blackman	Dianne Ritchie	Pam Ridd	Yes
	June Cameron	Dawn Macdonald	Pam Ridd	Yes
	Meredith Primary School Principal or delegate	Robyn Blackman	Pam Ridd	Yes

8.0	Election of the Executive: This matter, originally scheduled for the ordinary meeting that was to follow the AGM, as has been the custom, was brought forward at the request of Paul Dakin who referred to the Model Rules which the Meredith Community Centre has adopted as the Constitution. All positions were declared vacant. Haig Becker acted as interim Chair.				
	Position	Nominee	Nominator	Seconded	Accepted
	Chairman/President	Dawn Macdonald	Dianne Ritchie	Paul Dakin	Yes
	Vice Chairman	Paul Dakin	Pam Ridd	Dawn Macdonald	Yes
	Treasurer	Robyn Blackman	Dawn Macdonald	June Cameron	Yes
	Assist. Treasurer	Paul Dakin	Dawn Macdonald	Robyn Blackman	Yes
	Secretary	Robyn Blackman	Dawn Macdonald	Paul Dakin	Yes
	Assist. Secretary	No appointment made			Yes
	Consumer Affairs Secretary (previously known as Public Officer)	Paul Dakin	Robyn Blackman	Dianne Ritchie	Yes
9.0	Appointment of accounting firm to review accounts: 9.1 Accountants engaged to undertake the 2015 financial review / audit of accounts: President Dawn Macdonald reported that the accounting firm, Crowe Horwath who were appointed to undertake the annual review of accounts at the last AGM, were dismissed prior to the account review on the basis of a sharp increase in their fee. Seek Accounting were subsequently engaged to undertake the financial review and provide the financial report as tabled in the 2015 Annual Report. 9.2 Appointment of accounting firm to undertake the financial review of accounts for 2016: 9.3 Motion: Seek Accounting to be engaged to undertake the 2016 Financial Review. Moved: Robyn Blackman Seconded: Dawn Macdonald Carried				
10.0	Constitution (Model Rules have been adopted): Motion: That no change be made. Moved: Paul Dakin Seconded: Pam Ridd Carried				
11.0	Meeting Close: 10:30am				

Vision Statement: We, the Meredith Community Centre Inc. aspire to meet the needs of the Meredith and District community by the provision of a wide range of educational, health, social and recreational services to foster a sense of community spirit.

Chairperson's Report 2016

I am pleased to be able to present this report as Chair of the Meredith Community Centre.

2016 was our first full year in the new Meredith Community Learning Hub and apart from some very small new building problems everyone has settled in quickly and well.

Thanks must go to the Golden Plains Shire employees who have continued to attend to our many queries and have managed the shared financial arrangements we have regarding the management, cleaning, power etc. of the building, a learning process for all parties.

The Occasional care program which is under our direction and the Kindergarten which the Shire manages, both continued to grow in numbers, reporting enjoying the new facilities both indoors and outdoors.

The Committee of Management met regularly throughout the year supporting staff and classes where possible. Class numbers have been somewhat disappointing, but our regular groups continue to thrive. We also continue an important relationship with the Meredith Primary School with a representative on our Committee.

Our Coordinator Pam Ridd and the office staff, occasional care staff under the leadership of Jo Vermeend have all reported a successful year. The front office is staffed by us 4 days per week. On behalf of the Committee of Management I pass on our sincere thanks to everyone for their care and interest in the ongoing growth of the Hub.

Thank you to all of the Committee members. Special thanks to Robyn Gallichio for her extreme diligence and care as Secretary/Treasurer, this is a very demanding area of responsibility due to our many funding arrangements with Government and the Shire.

We look forward to a successful future providing services to the Community of Meredith.

Dawn Macdonald
Chairperson

Treasurers Report 2016

Reporting Period: Year ending 31 December, 2016

It is with pleasure that the Financial Statements for the year ended 31 December, 2016 along with the Independent Auditor's Report, are presented for your information.

The end of the year result was a small surplus reflecting the financial challenges faced during the year. While income grew by \$12,771, the growth in expenditure grew by \$28,654, outpacing income growth by \$15,883. Wages growth accounted for \$14,575 of the increased expenditure. The small surplus has allowed total member funds to increase to \$78,937.34.

As anticipated, and stated in last year's Annual report, managing the expenditure associated with an expanded occasional childcare service has been challenging. Balancing a staffing profile that meets regulatory requirements while also falling within desired budget parameters requires daily monitoring, and my sincere gratitude is extended to Jo Vermeend for her careful management of the staffing profile in response to the daily fluctuations in attendance, where it has been possible.

It is essential that all programs offered by the Meredith Community Centre are financially viable and all programs are evaluated to ensure that they can achieve, at least, a breakeven position. In the same way, all expenditure lines are analysed to see whether further savings are possible. Opportunities to cut costs or to increase income are brought to the Committee of Management's attention.

The same budget issues will continue into 2017 and will need very careful management, in order to achieve a surplus by end of year. End of year surpluses are vital to ensure the Centre's sustainability and the 2017 budget predicts a small surplus will be achieved at the end of the year.

Managing the finances of the Centre is a team effort and I would especially like to thank those members of staff involved during 2016: bookkeepers Trudy Mitchell (January to May), Joy Angus (May and ongoing) and Pam Ridd, Coordinator, for their diligence and care in all matters pertaining to the Centre's finances.

I would also like to extend my sincere gratitude to President Dawn Macdonald for her support and sage counsel, and to all members of the Committee of Management for their support and contributions to financial discussions and decisions.

Treasurer

Robyn Blackman-Gallichio

Coordinator's Report 2017

I am pleased to be able to present my report as Coordinator. 2016 was been a busy year at the Centre with us consolidating our operations in the new Meredith Community Learning Hub. This has provided us with more opportunities and exposure to many more members of our community. We are working really well together with the Kindergarten staff and the Childrens Services team at Golden Plains Shire and also a strong working relationship with the various other Shire departments responsible for the maintenance and other aspects of our building particularly Terry Fraser who's interest and support has been invaluable.

Our staff has seen a few changes with a change of roles for Trudy Mitchell who was doing both the bookkeeping and program management. We decided to split the role to allow Trudy more time to do the very important role of program planning and brochure production as well as general office duties. We separately appointed Joy Angus as bookkeeper which also provides an additional office staff member to help cover absences. The childcare staffing is always a moveable feast with our core staff supported by a number of casual staff to enable us to maintain our regulated ratios of staff to children. Jo does an excellent job keep all the balls in the air. I would like to thank all of the part time and casual staff for their ongoing loyalty and support for the Centre and myself.

Funding and Grants

We continue to rely heavily for our operational funding from a number of Local State and Australian Government sources which of course puts us at the mercy of the whatever policy regimes are in place. To ensure our sustainability we need to be constantly developing other sources of income so that we are not totally reliant on Government funding. This can be difficult in small communities where we want to provide activities people want to participate in at a reasonable price, but need to ensure we are generating an income as well. Also as an employer we need to maintain our financial assets to cover our responsibilities.

Our funding sources include:

DHHS – Neighbourhood House Coordination programme, provides the recurrent funding for our operations

DET – Learn Local (ACFE) – Provides funding for delivery of training and also support including professional opportunities and childcare support. This has been a great source of our funding and for the continuing development of the Centre. However it is getting more difficult to deliver the training required to meet the requirements of an "employment outcome" focus for our centre participants.

DET – Provides rebates for our parents to access our occasional care program.

Golden Plains Shire – the Shire are very supportive using our facilities on a regular basis

Support

The Central Highlands Neighbourhood Houses Network has provided valuable guidance and assistance together with Neighbourhood Houses Victoria (formerly ANHLC). I would also like to thank local, state and federal government representatives for their interest and assistance over the past year.

Childcare

Our Occasional Care service has gone from strength to strength this under the dedicated and professional management of our Coordinator Jo Vermeend. I would like to commend Jo and her staff for providing a caring and enriching program for the children in her care. Our move into the new facility has provided more opportunities for expansion of the service.

Our playgroup is very well attended every week and is very well organised with new members made very welcome.

With the current economic situation it is apparent that in order for our Centre to remain viable, sustainable and have access to funding, it must have a Committee of Management and staff that are skilled, focused and passionate about their commitment to the community. I would like to thank the Committee of Management and volunteers of the Meredith Community Centre for their assistance, encouragement and support over the past year. I would like to say a special thank you to Trudy Joy and Jo. I couldn't do the job I do without their support they are always there to back me up in so many ways.

The Centre strives to be inclusive of the varying needs of the community through the classes, services and activities that we provide. We endeavour to offer a varied programme relying on input from the community, the availability and dedication of tutors and staff, support given by local, state and federal government bodies and the commitment given by members of the Committee of Management. With the joining together of the Community Centre and Kindergarten the Meredith Integrated Learning Hub truly has become a lifelong learning centre. We aim to meet the demands of the current trends in various fields of education, the workforce and personal development so that we remain a viable and vibrant part of our community.

I look forward to continuing to be a part of the Centre's journey in 2017

Pam Ridd, Coordinator

Childcare Report 2016

CHILDCARE REPORT 2016

This year has again seen a huge amount of growth and change, not only in the children but also in the program we offer. With our new room also came the possibility of extra and longer sessions. We have been able to adapt our program more so to suit the needs of families within the community.

We initiated this change by introducing longer 5 hour sessions on Wednesday and Friday to complement the shorter 3 hour sessions on Monday and Tuesday. We also introduced short 1.45 Hour sessions on kinder days that would fill the gap between Kinder and School finish times. This allowed children to join the OSHC program run by the school, go home with siblings on the school bus or be picked up at the same time as older siblings.

Meanwhile, we were welcoming families to a vibrant and spacious indoor/outdoor program. Lots of work had gone into making the room and outdoor space interesting and inviting to ensuring all could feel a sense of belonging within our new facility.

In our play spaces, learning was everywhere. Together, children and Educators read favourite stories of "The Very Cranky Bear" "Puffing Tilly and the Rainbow Snake" and "Room on the Broom". We acted out these stories with puppets, story boards, small world setups and dress ups. National Simultaneous Story time this year saw us reading "I Got This Hat". It also became a favourite and lead to all sorts of wonderful hats being created and worn at care.

Children enjoyed games of cards, dominoes and marble mazes. They matched up shapes and puzzles, built tall towers and long train tracks, made cubbies and dinosaur caves. We even created our own ball pit and indoor sand pit.

That old favourite, Mr. Potato Head, became Mr. Playdough man, to which the children added all sorts of interesting appendages and accessories.

Outside, children relished the opportunity to get onto the new path ways and ride bikes. They explored the ferny area, galloping ponies and driving cars over rocks and steppingstones. On the soft fall, kids enjoyed relaxing on the swings or jumping on the trampoline. At the cubby, children climbed on ladders to "Fix the house" with their tools or set up shops for posting letters, stones and sand to each other. The water pump was a constant source of... well... water of course and the children just loved being able to pump their own for painting or creating rivers, moats and castles. The independence and the team work it took for children to utilise the water pump was extremely rewarding to see.

By 3rd term demand for extra care was again increasing so we offered a 4.5 hour Tuesday session. A trend was emerging, it seemed that parents wanted longer sessions so they could work, study and get to appointments without the need to take their children. This was definitely something that would need more investigation for next year.

I would like to finish by extending my sincere thanks again to the Committee of Management, Pam, Trudie, Rebecca, Cate, Sharni and Donna for all the support they have shown myself and the Occasional Care program over the past year.

Jo Vermeend

The Meredith and District Newsletter Sub-Committee Report 2016

1st January 2016 to 31st December 2016

Committee

The Committee comprises:

Jim Elvey (chair/editor)

Dawn Macdonald (secretary/accounts)

David Jones (treasurer)

Trudy Mitchell (production)

Stefania Parkinson

Ian Penna

The Committee has held three meetings during the year and has fulfilled its responsibilities in monitoring compliance with publishing guidelines and financial viability. All current members of the Newsletter sub-committee are prepared to continue to serve in this capacity and renominate for the position

Production

We published 496 pages over our 11 issues, a record volume. This was the product of strong advertising and editorial support.

After encountering a number of instability problems with the software we had used for about 18 months, we decided early in the year to revert to Microsoft Publisher. This is not an ideal desktop publisher, but is the best option for our purposes for the present time.

Coloured Covers

Our first year of producing "start-of-season" full colour covers proved the concept is highly viable and drew good advertising support. We will continue with this approach for 2017.

Community Support

Our community support activities were not as significant as the previous year, when we produced a Community Phone Directory and sponsored a Children's Literary Workshop at the Meredith Primary School. Nonetheless, we are alert to opportunities to offer support for activities and organisations that are consistent with our role as a community newsletter publisher.

Collaboration with Community Centre

We are pleased to have negotiated an arrangement for printing and distributing the four-page full colour Community Centre each quarter. It will appear as a centrefold in the newsletter. While the Centre will bear distribution costs for those issues, as some compensation for the newsletter foregoing the

advertising revenue, it will otherwise be at cost to the Centre and represent a saving on current costs.

Distribution

At the close of the year, we encountered problems with distribution arrangements when the local postal contractor indicated they could no longer distribute the newsletter on their mail run. We will remedy this by paying for newsletter delivery as official mail.

It is unfortunate that this is necessary and will create an additional cost for us to bear.

Finances

We returned a small surplus on operations in 2016, which ensures we continue to operate as a viable, unsubsidised entity.

Appreciations

We remain grateful to...

The Community Centre for provision of an office and the attendant support facilities.

All our volunteers: the creatives who write the articles, our proof readers and one who picks up and delivers the print run. Some of our committee members are counted among this group too, for managing accounts, finances and invoices, and composing and editing every issue. There is over a hundred hours of volunteer time in every issue.

Local and district businesses for their help with distribution.

I close in thanking my fellow committee members for their commitment to maintaining this important community service. Ian Penna, Stefania Parkinson, David Jones, Dawn Macdonald and Trudy Mitchell. All take an active interest in the guidance and monitoring of this very significant community project.

Jim Elvey

Chair/Editor

Meredith and District Newsletter Sub-Committee February 2017

Meredith Newsletter Committee

Financial Statement for the Year ended 31st December 2016

	2016	2015
Revenue		
Advertising revenue (newsletter)	26521	22,919
Advertising revenue (phone directory)		975 -
Donations	- 150	
Subscriptions	675	375
Bank Interest	-	256
Total Revenue	27,346	24,525
Less Expenditure		
Printing (newsletter)	19126	18,385
Printing (phone Directory)		1,386 -
Postage	594	644
Computer & website expenses	144	322
Sponsorship (MPS Literary Workshop)		979 -
Gifts & Catering	1854	1,637
CNAV Membership & Conference	35	35
Bad Debts W/O	166	375
Total Expenditure	21,919	23,763
Profit/(loss)	5,427	762

Meredith Community Centre Inc.

ABN13517940306

Financial Statements

For the year ended 31 December 2016

SEEK Accounting Services Pty Ltd

117 Inglis Street

Ballan 3342

Phone: (03) 5368 2011 Fax: (03) 5368 2012

Email: info@seekas.com.au

Meredith Community Centre Inc.
ABN 13 517 940 306

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Certificate by Member of the Committee

Meredith Community Centre Inc.
ABN 13 517 940 306
Committee's Report
For the year ended 31 December 2016

Your committee members submit the financial accounts of the Meredith Community Centre Inc. for the financial year ended 31 December 2016.

Committee Members

The names of committee members at the date of this report are:

Dawn MacDonald
Robyn Blackman - Gallichio
Desma Blow
Paul Dakin
Joy Smith
June Cameron
Johanna Klein
Shane Sacche
Diane Richie
Kerry Kruger

Principal Activities

The principal activities of the association during the financial year were: Community Centre.

Significant Changes

No significant change in the nature of these activities occurred during the year.

Operating Result

The profit from ordinary activities after providing for income tax amounted to

Year ended	Year ended
31 December 2016	31 December 2015
\$	\$
2,375.07	18,257.57

29/05/2017

13:56

Meredith Community Centre Inc.
ABN 13 517 940 306
Committee's Report
For the year ended 31 December 2016

Signed in accordance with a resolution of the Members of the Committee on:



Dawn MacDonald



Robyn Blackman - Gallichio

The accompanying notes form part of these financial statements.

Meredith Community Centre Inc.
ABN 13 517 940 306
Income and Expenditure Statement
For the year ended 31 December 2016

	2016	2015
	\$	\$
Income		
Grants		
ACFE Funding	10,830.00	6,957.00
ACFE Course Fees	994.99	945.00
ACFE Delivery Support Grant	5,000.00	5,000.00
Central Highlands C.H Network		500.00
DEECD Innovation 3	8,070.00	
DEECD Innovation 4		17,171.00
DEEWR House Child Care	25,441.12	19,448.15
DHS Grants	69,459.53	66,477.76
Golden Plains Shire Grant	275.00	1,530.00
Childcare MC House		13,050.77
Computer Expenses		1,500.00
Course Fees	16,247.85	17,443.60
Donations		235.00
Previous overstated superannuation		6,079.38
Golden Plains Shire	3,266.61	
Membership Fees	18.64	189.10
MCC Fundraising	404.55	
Photocopying	427.16	227.06
Play Group Money	65.50	
Relocation Reimbursement		10,160.36
Room Hire		538.63
OCC Parental	31,818.41	
Subscriptions & Memberships	711.00	
Interest received	1,421.05	825.75
Consulting Income	6,051.32	
Rebates and refunds	2,992.84	2,445.32
Total income	183,495.57	170,723.88

The accompanying notes form part of these financial statements.

Meredith Community Centre Inc.
ABN 13 517 940 306
Income and Expenditure Statement
For the year ended 31 December 2016

	2016	2015
	\$	\$
Expenses		
Accountancy	1,750.00	2,750.00
ACFE Refund	2,863.06	
Bank Fees And Charges	87.67	84.57
Child Care Supplies	394.21	3,326.64
Cleaning/rubbish removal	4,931.73	1,717.42
Computer Expenses	1,777.57	3,332.54
Conference/seminar costs	40.97	37.93
Consultants fees	2,055.31	
Course Fees	3,463.50	1,493.27
Depreciation - plant	3,146.00	3,269.00
Donations	300.00	178.13
Electricity	6,470.55	4,664.16
Equipment Purchases	417.40	216.32
Fundraising Expenses	318.18	
Grant Expenditure		
GPS Grant Seniors Week	200.00	12.65
Innovation 3	4,500.00	571.80
Innovation 4	2,600.00	6,116.80
Hire/rent of Plant & Equipment	2,574.54	875.82
Insurance	574.56	545.91
Long service leave	1,519.76	302.78
Permits, licences & fees	2,208.00	103.70
Photocopying	851.89	50.20
Play group money	181.50	50.00
Postage	1,441.06	1,081.76
Printing & stationery	3,771.80	4,844.51
Rates & land taxes		115.00
Rent on land & buildings	266.82	253.36
Repairs & maintenance	2,658.87	3,387.91
Staff amenities	1,584.65	835.79
Subscriptions	692.17	2,347.57
Subcontractors	16,521.03	12,019.50

The accompanying notes form part of these financial statements.

Meredith Community Centre Inc.
ABN 13 517 940 306
Income and Expenditure Statement
For the year ended 31 December 2016

	2016	2015
	\$	\$
Sundry expenses	526.28	1,750.52
Superannuation	9,160.68	7,681.22
Telephone	1,022.98	1,271.97
Wages	99,659.33	86,563.10
Workcover	588.43	614.46
Total expenses	<u>181,120.50</u>	<u>152,466.31</u>
Profit from ordinary activities before income tax	2,375.07	18,257.57
Income tax revenue relating to ordinary activities		
Profit from ordinary activities after income tax	2,375.07	18,257.57
Profit from extraordinary items after related income tax		(20,000.00)
Net profit attributable to the association	2,375.07	(1,742.43)
Total changes in equity of the association	2,375.07	(1,742.43)
Opening retained profits	76,562.77	78,305.20
Net profit attributable to the association	<u>2,375.07</u>	<u>(1,742.43)</u>
Closing retained profits	78,937.84	76,562.77

The accompanying notes form part of these financial statements.

29/05/2017

13:56

Meredith Community Centre Inc.
ABN 13 517 940 306

Detailed Balance Sheet as at 31 December 2016

	Note	2016	2015
		\$	\$
Current Assets			
Cash Assets			
Cheque Account		9,741.79	6,240.14
Bendigo Bank Cash Card		459.91	368.44
Bendigo Bank Cash & Cheque Acc		16,127.94	17,108.95
Westpac Business Cash Reserve		21,239.95	11,070.84
Petty Cash		43.15	200.00
Pay Pal Account		205.82	
		47,818.56	34,988.37
Receivables			
Trade debtors		151.07	1,560.00
		151.07	1,560.00
Other			
Westpac Term Dep 213131		38,585.25	37,534.82
Accrued Interest		224.75	187.16
		38,810.00	37,721.98
Total Current Assets		86,779.63	74,270.35
Non-Current Assets			
Property, Plant and Equipment			
Furniture & Fittings		43,764.66	43,764.66
Less: Accumulated depreciation		(37,135.00)	(33,989.00)
		6,629.66	9,775.66
Total Non-Current Assets		6,629.66	9,775.66
Total Assets		93,409.29	84,046.01

The accompanying notes form part of these financial statements.

Meredith Community Centre Inc.
ABN 13 517 940 306

Detailed Balance Sheet as at 31 December 2016

	Note	2016 \$	2015 \$
Current Liabilities			
Payables			
Unsecured:			
Superannuation Payable		1,540.42	
Provision for LSL		3,034.54	1,514.78
		<u>4,574.96</u>	<u>1,514.78</u>
Current Tax Liabilities			
GST payable control account		2,077.70	2,080.00
GST payable on Accruals		8.36	5.46
GST payable adjustment control account		993.29	
Input tax credit control account		(813.00)	(703.00)
Input tax credit adjustment control a/c		332.14	
Amounts withheld from salary and wages		4,298.00	4,586.00
		<u>6,896.49</u>	<u>5,968.46</u>
Other			
Advance payments		3,000.00	
		<u>3,000.00</u>	
Total Current Liabilities		<u>14,471.45</u>	<u>7,483.24</u>
Total Liabilities		<u>14,471.45</u>	<u>7,483.24</u>
Net Assets		<u>78,937.84</u>	<u>76,562.77</u>
Members' Funds			
Accumulated surplus (deficit)		78,937.84	76,562.77
Total Members' Funds		<u>78,937.84</u>	<u>76,562.77</u>

The accompanying notes form part of these financial statements.

Meredith Community Centre Inc.
ABN 13 517 940 306
Notes to the Financial Statements
For the year ended 31 December 2016

Note 1: Summary of Significant Accounting Policies

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporations Act of Victoria. The committee has determined that the association is not a reporting entity.

The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

(a) Property, Plant and Equipment (PPE)

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all PPE is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

(b) Impairment of Assets

At the end of each reporting period, the entity reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement.

(c) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

(d) Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

All revenue is stated net of the amount of goods and services tax (GST).

Meredith Community Centre Inc.
ABN 13 517 940 306
Notes to the Financial Statements
For the year ended 31 December 2016

(e) Leases

Leases of PPE, where substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership, are transferred to the association, are classified as finance leases.

Finance leases are capitalised by recording an asset and a liability at the lower of the amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for that period.

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term. Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the period in which they are incurred.

(f) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the assets and liabilities statement are shown inclusive of GST.

(g) Trade and Other Payables

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period, which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

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Meredith Community Centre Inc.
ABN 13 517 940 306
Depreciation Schedule for the year ended 31 December, 2016

	Total	Priv	OWDV	DISPOSAL		ADDITION		DEPRECIATION				PROFIT			LOSS			
				Date	Consid	Date	Cost	Value	T	Rate	Deprec	Priv	CWDV	Upto	+	Above	Total	-
Furniture & Fittings																		
Fridge	600.00	28/10/03	600	0.00	0	0	0	0	P	25.00	0	0	0	0	0	0	0	0
Janome 4618 Sewing Machine	399.00	28/10/03	399	0.00	0	0	0	0	P	25.00	0	0	0	0	0	0	0	0
Janome 2040 Overlocker	454.00	28/10/03	454	0.00	0	0	0	0	P	25.00	0	0	0	0	0	0	0	0
Computer	1,365.00	09/08/04	1,365	0.00	0	0	0	0	P	25.00	0	0	0	0	0	0	0	0
12 Bollards	1,152.00	08/11/04	1,152	0.00	0	0	0	0	P	10.00	0	0	0	0	0	0	0	0
Air Conditioner	2,000.00	19/10/04	2,000	0.00	0	0	0	0	P	10.00	0	0	0	0	0	0	0	0
Digital Camera	455.00	21/09/05	455	0.00	0	0	0	0	P	20.00	0	0	0	0	0	0	0	0
Computer	1,100.00	31/10/05	1,100	0.00	0	0	0	0	P	25.00	0	0	0	0	0	0	0	0
Tech Pacific Printer	391.00	18/07/06	391	0.00	0	0	0	0	P	33.00	0	0	0	0	0	0	0	0
Multi Media LCD	282.00	18/07/06	282	0.00	0	0	0	0	P	33.00	0	0	0	0	0	0	0	0
Panasonic Inverter	854.00	31/07/06	854	0.00	52	0	0	52	P	10.00	52	0	0	0	0	0	0	0
Panasonic Inverter	1,242.00	31/07/06	1,242	0.00	73	0	0	73	P	10.00	73	0	0	0	0	0	0	0
Mansion Cubby House	3,091.00	08/11/06	3,091	0.00	263	0	0	263	P	10.00	263	0	0	0	0	0	0	0
2 JVC Cam Recorders	1,254.00	22/10/07	1,254	0.00	0	0	0	0	P	33.00	0	0	0	0	0	0	0	0
Canon Printer	245.00	22/10/07	245	0.00	0	0	0	0	P	33.00	0	0	0	0	0	0	0	0
Konica Minolta Bizhub C203	5,997.00	16/07/08	5,997	0.00	0	0	0	0	P	25.00	0	0	0	0	0	0	0	0
16 OSLO Chairs	1,432.00	07/08/09	1,432	0.00	0	0	0	0	P	20.00	0	0	0	0	0	0	0	0
2 Mitsubishi Air Conditioners	3,273.00	18/08/09	3,273	0.00	1,189	0	0	1,189	P	10.00	327	0	862	0	0	0	0	0
2 x 50" Samsung Plasma TVs	5,360.00	18/08/09	5,360	0.00	1,944	0	0	1,944	P	10.00	536	0	1,408	0	0	0	0	0
Water Tank	3,043.00	17/12/09	3,043	0.00	1,206	0	0	1,206	P	10.00	304	0	902	0	0	0	0	0
Samsung TV	1,410.00	20/12/10	1,410	0.00	700	0	0	700	P	10.00	141	0	559	0	0	0	0	0
Mitsubishi Inverter	2,273.00	03/05/11	2,273	0.00	1,214	0	0	1,214	P	10.00	227	0	987	0	0	0	0	0
Computer	3,140.00	04/03/13	3,140	0.00	918	0	0	918	P	25.00	785	0	133	0	0	0	0	0
Computer	844.00	15/04/13	844	0.00	271	0	0	271	P	25.00	211	0	60	0	0	0	0	0
Bro MFC-J6520DW A3 Inkjet MFO	225.00	29/09/14	225	0.00	132	0	0	132	P	33.00	74	0	58	0	0	0	0	0

The accompanying notes form part of these financial statements.

Meredith Community Centre Inc.
ABN 13 517 940 306
Statement by Members of the Committee
For the year ended 31 December 2016

The Committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

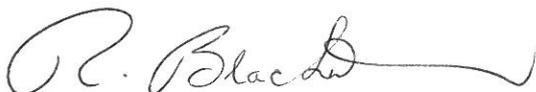
In the opinion of the Committee the Income and Expenditure Statement, Statement of Financial Position, and Notes to the Financial Statements:

1. Presents fairly the financial position of Meredith Community Centre Inc. as at 31 December 2016 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:



Dawn MacDonald
President



Robyn Blackman - Gallichio
Treasurer

Meredith Community Centre Inc.

ABN 13 517 940 306

Independent Auditor's Report to the Members

We have audited the accompanying financial report, being a special purpose financial report, of Meredith Community Centre Inc. (the association), which comprises the Statement by Members of the Committee, Income and Expenditure Statement, Balance Sheet, notes comprising a summary of significant accounting policies, other explanatory notes and the Certificate by Members of the Committee for the financial year ended 31 December 2016.

Committee's Responsibility for the Financial Report

The committee of Meredith Community Centre Inc. is responsible for the preparation and fair presentation of the financial report, and have determined that the basis of preparation described in Note 1 is appropriate to meet the requirements of the Associations Incorporation Act of Victoria 2012 and is appropriate to meet the needs of the members. The committee's responsibilities also includes such internal control as the committee determine is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with Australian Auditing Standards. Those Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial report gives a true and fair view of the financial position of Meredith Community Centre Inc. as at 31 December 2016 and its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements, and the requirements of the Associations Incorporation Act of Victoria 2012.

29/05/2017

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Meredith Community Centre Inc.
ABN 13 517 940 306

Independent Auditor's Report to the Members

Basis of Accounting and Restriction on Distribution

Without modifying our opinion, we draw attention to Note 1 to the financial statements, which describes the basis of accounting. The financial report has been prepared to assist Meredith Community Centre Inc. to meet the requirements of the Associations Incorporation Act of Victoria 2012. As a result, the financial report may not be suitable for another purpose.

Signed on :



Liz Bugeja, CPA
Seek Accounting Services Pty Ltd
117 Inglis Street, Ballan Vic 3342

29/05/2017
13:56

Meredith Community Centre Inc.
ABN 13 517 940 306
Certificate by Member of the Committee
For the year ended 31 December 2016

I, Dawn MacDonald and I, Robyn Blackman - Gallichio certify that:

- a. We attended the annual general meeting of the association held on .
- b. The financial statements for the year ended 31 December 2016 were submitted to the members of the association at its annual general meeting.

Dated

Dawn MacDonald
Committee Member

Robyn Blackman - Gallichio
Committee Member

The accompanying notes form part of these financial statements.